

Alfred-Almond Central School
6795 – Rt. 21
Almond, New York 14804

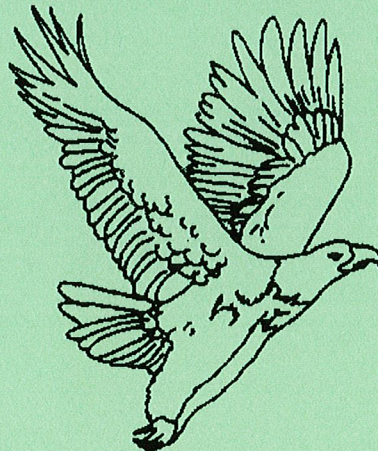
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U.S. Postage
Alfred, New York 14802
Permit No. 20

Return Services Requested

BOARD OF EDUCATION

Earl Pierce, President
Nadine Shardlow, Vice President
Gary Acker
Vicky Westacott
Patricia Napolitano

Welcome Back



MISSION STATEMENT

It is the overall mission of the Alfred-Almond Central School District to prepare each individual to live successfully in a world of rapid change and to grow from dependence to independence. Development of self-discipline and readiness to accept responsibility for one's actions are essential characteristics of that growth.

Our school system will provide an equal opportunity for each Alfred-Almond student to be challenged to the fullest extent of his or her ability and to assure that all students will acquire the knowledge and skills necessary to enable them to become productive members of society.

This mission is best accomplished when school personnel maintain high expectations for all students, create a positive school climate, ensure a safe and orderly school environment, monitor student progress on a frequent basis and promote effective home school communication.

The school system shares the responsibility for accomplishing this mission with the family and community.



Alfred-Almond Central School District

I am an Eagle, watch me soar!

Superintendent Office
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6501
Fax: 607-276-6556

Middle/High School (7-12)
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6555
Fax: 607-276-6556

Elementary School (UPK-6)
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6525
Fax: 607-276-6556

August 27, 2020

Dear Parents and Guardians,

The beginning of each school year is typically filled with excitement, butterflies, and even a few nerves. However, I recognize this school year will come with more mixed emotions than ever before. Families have had to make tough choices in deciding how their child(ren) will return to learning along with balancing work schedules, health and safety guidelines, and much uncertainty. While there are still so many questions and unknowns, the one thing we do know is that we are in this TOGETHER.

Since the school year ended in June, most of our days have been spent diligently working to develop the best scenario for reopening school, with our focus on how to keep all our students and employees' safe, meet all of the Department of Health and State Education Department guidelines, and how to best meet the needs expressed in the surveys we administered. Although this has not been an easy feat, working together with our staff, families, and community has made a challenging task achievable.

The COVID-19 pandemic has impacted us in a variety of ways and the start of the 2020-21 school year will look differently because of it. As a district, we are genuinely excited to have students return to the building; however, there will be changes in place that effect the daily routine, making the process of education look differently than it has in years past. On the following page you will find a calendar to help you visualize what September will look like for all students. Please pay careful attention to the week of September 8-11 as student attendance has been slightly altered. Specific elementary and secondary information for families and students is provided in the welcome letters from each respective building principal.

We may not know what the future holds this school year or beyond, but we know that we're better together. We are excited about the opportunity in front of us and accept the challenges of educating our young people in the middle of this pandemic. Please know our plan and procedures may change throughout the school year. Should that happen, we will communicate any significant changes as soon as possible.

We look forward to re-engaging with our students, building relationships, and providing a sense of safety so we can get back to learning, making memories, and seeing the smiles that drive us to do better and better each day.


We are eager for the new school year to start, and hope that you are too! Enjoy your remaining days of summer!

Best regards,

Tracie Bliven

Superintendent of Schools

September 2020 - Reopening Calendar for Students

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---|---|---|---|----------|
| | I am an Eagle, watch me soar!  | 1 | 2 Superintendent Conference Day No Students | 3 Superintendent Conference Day No Students | 4 No School | 5 |
| 6 | 7 Labor Day – No School | 8 ALL STUDENTS (remote & hybrid) Remotely at home <i>(expectations for students will be communicated through Google Classroom, Site and/or SeeSaw accounts)</i> | 9 ALL STUDENTS (remote & hybrid) Remotely at home <i>(expectations for students will be communicated through Google Classroom, Site and/or SeeSaw accounts)</i> | 10 GROUP BLUE HYBRID First in-person day at school GROUP GOLD HYBRID Remotely at home CTE Students A-A Hybrid students start in-person at Wildwood (Tu - F) | 11 GROUP GOLD HYBRID First in-person day at school GROUP BLUE HYBRID Remotely at home | 12 |
| 13 | 14 ALL STUDENTS (remote and hybrid) Remotely at home | 15 GROUP BLUE HYBRID In-person at school | 16 GROUP GOLD HYBRID In-person at school | 17 GROUP BLUE HYBRID In-person at school | 18 GROUP GOLD HYBRID In-person at school | 19 |
| 20 | 21 ALL STUDENTS (remote and hybrid) Remotely at home | 22 GROUP BLUE HYBRID In-person at school | 23 GROUP GOLD HYBRID In-person at school | 24 GROUP BLUE HYBRID In-person at school | 25 GROUP GOLD HYBRID In-person at school | 26 |
| 27 | 28 ALL STUDENTS (remote and hybrid) Remotely at home | 29 GROUP BLUE HYBRID In-person at school | 30 GROUP GOLD HYBRID In-person at school | This calendar is subject to change due to COVID-19 | | |

August, 2020

Dear AACCS Family,

On behalf of the faculty and staff of the Alfred-Almond Elementary School, I am happy to welcome you and your child to the 2020-2021 school year! We recognize the circumstances that surround this school year are not what we expected nor hoped for, but with your help, we will ensure your child's success. We look forward to a productive partnership with you to ensure our children can achieve their highest potential. Our teachers understand that part of our children's success relies heavily on the support offered both at school and at home and realize that a strong partnership with you will make a great difference in your child's education. No matter the challenges, I am certain that our common responsibility for our children's success will provide fruitful outcomes as the year progresses.

As part of our shared responsibility, our teachers and I ask that you guide and support your child's learning by ensuring that he/she:

- Attends their scheduled meetings with teachers (hybrid or remote learning, when permitted) on their scheduled days and arrives on time, ready for the day's learning experiences
- Completes and turns in all assignments on time
- Consistently communicates with their teachers
- Shares school experiences with you so you are aware of his/her progress
- Informs you if he/she needs additional support in any area or subject
- Knows that you expect him/her to succeed in school

Alfred-Almond Elementary School is such a special place to learn and grow. We are proud of our beautiful school and have high expectations for each and every student. Our students are kind, compassionate, and inquisitive. Together with our dedicated staff, we strive to make connections with students to help them feel valued, accepted, and safe.

In Education,

Brett A. Dusinberre
Elementary Principal
Alfred-Almond Central School

Important Elementary Information

Returning to School

The school year will undoubtedly look, feel, and operate differently this year as we keep the safety and health of our students, faculty, and staff a priority. Here are some things you should be prepared for at the start of the school year:

- Students and staff will be screened for COVID symptoms upon arrival. All students, faculty, and staff will have their temperature taken upon arrival. Any student or adult with a temperature greater than 100.0 degrees F or presenting COVID symptoms will be isolated and sent home.
- Students and adults must socially distance as much as possible.
- Students and adults must wear a mask at all times (except during mask breaks).
- Students will go straight to their classrooms. Parents will not be allowed to enter the building and walk their children to their classrooms. We will have adults available at the bus and drop off entrances to walk your child to the classroom.
- Any student that does not have proper PPE (including masks) will be provided with one.

Arrival

Student drop-off will begin at 7:50 am. ***Please do not drop your child off early, they will not be allowed in the building! All drop-off students will enter via the bus loop at the front of the building. Here students will be screened/temperature checked. Students who arrive later than 8:15 am will enter the building through the upper elementary school main entrance.

Dismissal

Here are a few things to remember when a change is needed to your child's regular dismissal plan:

- Call or send in a written note no later than 10 am that day to notify us of any changes. You can also email at hputnam@aacssapps.com.
- Please know that we have to communicate the change to the teacher, child, bus garage, and bus driver, so we need to be notified as soon as possible.

*****Parent Pick up:** We are asking all parents to stay in their vehicles until your child's designated time for dismissal. This will limit large groups at our entrances. Please wear a mask when picking up or dropping off your child.

Student last name A-M: Upper elementary school main entrance pick up at 3:10 pm.

Student last name N-Z: Front of school bus loop 3:10 pm.

Transportation

If you have any transportation questions or concerns please call Bryan Burdick at (607) 276-6565.

School Supplies

The school supply list was mailed home and can also be found on the elementary school website and social media.

Open House/Meet the Teacher

For the 20-21 school year, due to COVID-19, Open House/Meet the Teacher Night has been canceled. Pre-K and Kindergarten Open House is scheduled and you should have received a letter in the mail regarding this (for hybrid instruction students only). If you have a hybrid instruction Pre-K or Kindergarten student and did not receive your Open House letter, please call (607) 276-6525

Elementary School Hybrid-Model Two-Day Rotation

Elementary School Structure (PK - 6):

This model provides face to face instruction two days per week. Students will remain with the same cohort as much as possible throughout the day. These cohort groups will learn, recreate, transition, and eat together.

| <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> |
|--------------------------------|-----------------------|-------------------------|------------------------|----------------------|
| Groups Blue and Gold Remote | Group Blue In school | Group Gold In school | Group Blue In school | Group Gold In school |
| Remote Lessons Student Support | Group Gold Remote | Group Blue Remote | Group Gold Remote | Group Blue Remote |

Hybrid Model (days when learning occurs in-person at school)

Tuesday and Thursday: Group Blue
Wednesday and Friday: Group Gold
Receiving in-person instruction in all academic areas.

Hybrid Model (days when learning occurs remotely at home)

Tuesday and Thursday: Group Gold
Wednesday and Friday: Group Blue
Monday: Groups Blue and Gold
Students will complete assignments given by teachers during "In School" days and/or posted in Google Classroom/Seesaw.

Elementary School Remote Learning Model

Elementary School Structure (PK - 6):

In the remote learning model, learning can occur asynchronously and synchronously. Asynchronous learning is when instruction and learning do not happen at the same time for all learners. Students access learning at a time that works for them and their families. Regardless of the setting, teachers will be expected to provide learning resources and tasks in Google Classroom, Seesaw and/or ClassDojo. Synchronous learning is an approach where teachers and students are engaged in learning at the same time. The teacher provides learning resources and tasks through video-conferencing enabled by Zoom, Google Classroom, Seesaw, and/or ClassDojo during a specific time. Please remember, students are expected to login daily and complete their work just as if they were in school.

Letter to Parents for School Meal Programs

Dear Parent/Guardian:

Children need healthy meals to learn. **Alfred Almond CSD** offers healthy meals every school day. Breakfast costs **\$1.30**; lunch costs **\$2.10** **grades K-6; \$2.30 grades 7-12**. Your children may qualify for free meals or for reduced price meals. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Michelle Miller, Food Service Office, 6795 Route 21, Almond, NY 14804.**
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorically Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **Matt McAnaney at 607-276-6555** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children may be approved as reduced price eligible if your household income is within the reduced-price limits on the Federal Eligibility Income Chart, shown on this letter. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **607-276-6550** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Tracie Bliven, Superintendent of Schools, Alfred Almond CSD, 6795 Route 21, Almond, NY 14804.**
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2020-2021 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

REDUCED PRICE ELIGIBILITY INCOME CHART

| Total Family Size | Annual | Monthly | Twice per Month | Every Two Weeks | Weekly |
|------------------------|-----------|----------|-----------------|-----------------|----------|
| 1 | \$ 23,606 | \$ 1,968 | \$ 984 | \$ 908 | \$ 454 |
| 2 | \$ 31,894 | \$ 2,658 | \$ 1,329 | \$ 1,227 | \$ 614 |
| 3 | \$ 40,182 | \$ 3,349 | \$ 1,675 | \$ 1,546 | \$ 773 |
| 4 | \$ 48,470 | \$ 4,040 | \$ 2,020 | \$ 1,865 | \$ 933 |
| 5 | \$ 56,758 | \$ 4,730 | \$ 2,365 | \$ 2,183 | \$ 1,092 |
| 6 | \$ 65,046 | \$ 5,421 | \$ 2,711 | \$ 2,502 | \$ 1,251 |
| 7 | \$ 73,334 | \$ 6,112 | \$ 3,056 | \$ 2,821 | \$ 1,411 |
| 8 | \$ 81,622 | \$ 6,802 | \$ 3,401 | \$ 3,140 | \$ 1,570 |
| *Each Add'l person add | \$ 8,288 | \$ 691 | \$ 346 | \$ 319 | \$ 160 |

How to Apply: To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number or check the box if the adult does not have a social security number. **An application for free and reduced price benefits cannot be approved unless complete eligibility information is submitted, as indicated on the application and in the instructions.** Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year and up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first). You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Reduced Price Eligible Students: Beginning July 1, 2020, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities of such individual, a record of such an impairment or being regarded as having such an impairment. Major life activities include but are not limited to: functions such as caring for one's self, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working. You must request meal modifications from the school and provide the school with medical statement from a State licensed healthcare professional. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical statement must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special

Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Tracie Bliven, Superintendent
607-276-6555

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Date Withdrew _____

F ____ R ____ D ____

Alfred Almond CSD 2020-2021 Application for Free and Reduced Price School Meals

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call **607-276-6550**, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to:

Michelle Miller, Alfred Almond CSD Food Service Office
6795 Route 21
Almond, NY 14804

1. List all children in your household who attend school:

| Student Name | School | Grade/Teacher | Foster Child | Homeless Migrant, Runaway |
|--------------|--------|---------------|--------------------------|---------------------------|
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

| Name of household member | Earnings from work before deductions <i>Amount / How Often</i> | Child Support, Alimony <i>Amount / How Often</i> | Pensions, Retirement Payments <i>Amount / How Often</i> | Other Income, Social Security <i>Amount / How Often</i> | No Income |
|--------------------------|---|---|--|--|--------------------------|
| | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | <input type="checkbox"/> |
| | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | <input type="checkbox"/> |
| | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | <input type="checkbox"/> |
| | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | <input type="checkbox"/> |
| | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | \$ _____ / _____ | <input type="checkbox"/> |

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX- ____ - ____

I do not have a SS# ☐

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or LatinoRace: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White**DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY****Annual Income Conversion (Only convert when multiple income frequencies are reported on application)**

Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster☐ Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____

Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to the person listed on the front of this application.

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

SNAP/TANF/FDPIR case number: This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

Foster Child: A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household. Separate economic units in the same residence are characterized by prorating expenses and by economic independence from one another.

Current Gross Income: Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Examples of gross income are:

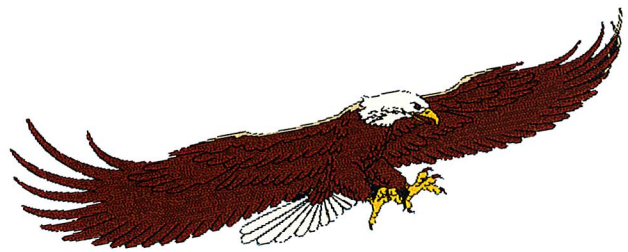
- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income – gross sales minus expenses only – not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

Name: Michelle Miller, Food Service Management
Telephone Number: 607-276-6550

Alfred-Almond 2020-2021 Calendar



| September | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| February | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

| October | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| March | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| April | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| January | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| June | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| 2020-2021 Calendar | |
|--------------------|------------------------|
| 9/2 & 9/3/2020 | Supt's Conference Days |
| 9/7/2020 | Labor Day |
| 9/8/2020 | School Starts |
| 10/12/2020 | Columbus Day |
| 11/11/2020 | Veteran's Day |
| 11/25 ~ 11/27/20 | Thanksgiving Recess |
| 12/23/20 ~ 1/1/21 | Holiday Recess |
| 1/18/2021 | Martin Luther King Day |
| 2/1/2021 | Conference Day |
| 2/15 ~ 2/19/2021 | Winter Recess |
| 3/15/2021 | Conference Day |
| 4/2 ~ 4/9/21 | Spring Recess |
| 5/31/2021 | Memorial Day |
| 6/26/2021 | Graduation Day |

*October 16 will be the emergency early release day. Students will be dismissed 15 minutes early.

| Days School is in Session | | |
|-------------------------------------|----|----|
| Sept | 17 | +2 |
| Oct | 21 | |
| Nov | 17 | |
| Dec | 16 | |
| Jan | 19 | |
| Total: | 90 | +2 |
| Feb | 14 | +1 |
| Mar | 22 | +1 |
| Apr | 16 | |
| May | 20 | |
| June | 19 | |
| Total: | 91 | +2 |
| Total Number of Days: 181 + 4 = 185 | | |

| Legend | |
|-------------|---|
| Conference | |
| No School | |
| NYS Regents | <u>bold date underlined</u> |

Alfred-Almond Central School
August, 2020

Dear Parent, Guardian & School Staff,

New York State Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

The Alfred-Almond Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- * a school remains unoccupied for a continuous 72-hrs. following an application;
- * anti-microbial products
- * nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- * nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- * silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- * boric acid and disodium octaborate tetrahydrate;
- * the application of EPA designated biopesticides;
- * the application of EPA designated exempt materials under 40CFR152.25;
- * the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to the pesticide representative, Gene Snyder, Superintendent of Building Grounds, Alfred-Almond Central School, 6795 Rt. 21, Almond, NY 14804.

| | |
|--|------------------------------------|
| Alfred-Almond Central School Request for Pesticide Application Notification (Please Print) | |
| Name: | _____ |
| Address: | _____ _____ |
| Phone: (Day) | _____ (Evening) _____ E-Mail _____ |

Please feel free to contact the Alfred-Almond Central School District pesticide representative at 607/276-6566 or the address above for further information on these requirements.

Weight Status Category Reporting

As part of a required school health examination, a student's weight and height are measured. These numbers are used to find the student's body mass index or 'BMI'. The BMI helps the doctor or nurse know if the student's weight is in a healthy range or is too high or too low. Recent changes to the New York State Education Law require that BMI and weight status group be included as part of the student's school health examination. The purpose of this survey is to help health officials to make decisions that will support a healthier future for our children.

Each year a sample of school districts is selected to take part in the survey by the New York State Department of Health. Our school was selected for the 2020-2021 school year and we will be reporting to New York State Department of Health about our student's weight status groups. Only summary information will be sent. No names and no information about individual students will be sent. You may choose to have your child's information excluded from this survey report.

If you do not wish to have your child's weight status group information included as part of the Health Department's survey this year, please print and sign your name below and return this form to:

Tracie Bliven, Superintendent

Alfred-Almond Central School

6795 Route 21

Almond, NY 14804

Please do not include my child's weight status information in the 2020-2021 School Survey.

Print Child's Name

Date

Print Parent's Name

Parent's Signature

