

Alfred-Almond Central School
6795 – Rt. 21
Almond, New York 14804

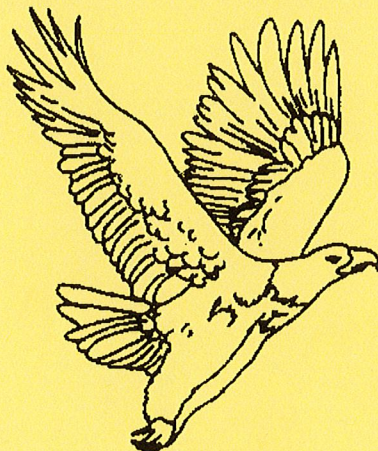
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U.S. Postage
Alfred, New York 14802
Permit No. 20

Return Services Requested

BOARD OF EDUCATION

Earl Pierce, President
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Welcome Back



MISSION STATEMENT

It is the overall mission of the Alfred-Almond Central School District to prepare each individual to live successfully in a world of rapid change and to grow from dependence to independence. Development of self-discipline and readiness to accept responsibility for one's actions are essential characteristics of that growth.

Our school system will provide an equal opportunity for each Alfred-Almond student to be challenged to the fullest extent of his or her ability and to assure that all students will acquire the knowledge and skills necessary to enable them to become productive members of society.

This mission is best accomplished when school personnel maintain high expectations for all students, create a positive school climate, ensure a safe and orderly school environment, monitor student progress on a frequent basis and promote effective home school communication.

The school system shares the responsibility for accomplishing this mission with the family and community.



Alfred-Almond Central School District

I am an Eagle, watch me soar!

Superintendent Office
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6501
Fax: 607-276-6556

Middle/High School (7-12)
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6555
Fax: 607-276-6556

Elementary School (UPK-6)
6795 State Route 21
Almond, NY 14804
Telephone: 607-276-6525
Fax: 607-276-6556

August 27, 2020

Dear Parents and Guardians,

The beginning of each school year is typically filled with excitement, butterflies, and even a few nerves. However, I recognize this school year will come with more mixed emotions than ever before. Families have had to make tough choices in deciding how their child(ren) will return to learning along with balancing work schedules, health and safety guidelines, and much uncertainty. While there are still so many questions and unknowns, the one thing we do know is that we are in this TOGETHER.

Since the school year ended in June, most of our days have been spent diligently working to develop the best scenario for reopening school, with our focus on how to keep all our students and employees' safe, meet all of the Department of Health and State Education Department guidelines, and how to best meet the needs expressed in the surveys we administered. Although this has not been an easy feat, working together with our staff, families, and community has made a challenging task achievable.

The COVID-19 pandemic has impacted us in a variety of ways and the start of the 2020-21 school year will look differently because of it. As a district, we are genuinely excited to have students return to the building; however, there will be changes in place that effect the daily routine, making the process of education look differently than it has in years past. On the following page you will find a calendar to help you visualize what September will look like for all students. Please pay careful attention to the week of September 8-11 as student attendance has been slightly altered. Specific elementary and secondary information for families and students is provided in the welcome letters from each respective building principal.

We may not know what the future holds this school year or beyond, but we know that we're better together. We are excited about the opportunity in front of us and accept the challenges of educating our young people in the middle of this pandemic. Please know our plan and procedures may change throughout the school year. Should that happen, we will communicate any significant changes as soon as possible.

We look forward to re-engaging with our students, building relationships, and providing a sense of safety so we can get back to learning, making memories, and seeing the smiles that drive us to do better and better each day.

We are eager for the new school year to start, and hope that you are too! Enjoy your remaining days of summer!

Best regards,

Tracie Bliven

Superintendent of Schools

September 2020 - Reopening Calendar for Students

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
I am an Eagle, watch me soar! 		1	2 Superintendent Conference Day No Students	3 Superintendent Conference Day No Students	4 No School	5
6	7 Labor Day – No School	8 ALL STUDENTS (remote & hybrid) Remotely at home (expectations for students will be communicated through Google Classroom, Site and/or SeeSaw accounts)	9 ALL STUDENTS (remote & hybrid) Remotely at home (expectations for students will be communicated through Google Classroom, Site and/or SeeSaw accounts)	10 GROUP BLUE HYBRID First in-person day at school GROUP GOLD HYBRID Remotely at home CTE Students A-A Hybrid students start in-person at Wildwood (Tu - F)	11 GROUP GOLD HYBRID First in-person day at school GROUP BLUE HYBRID Remotely at home * Pre-K & Kindergarten Visitation Appointment letters mailed home	12
13	14 ALL STUDENTS (remote and hybrid) Remotely at home	15 GROUP BLUE HYBRID In-person at school	16 GROUP GOLD HYBRID In-person at school	17 GROUP BLUE HYBRID In-person at school	18 GROUP GOLD HYBRID In-person at school	19
20	21 ALL STUDENTS (remote and hybrid) Remotely at home	22 GROUP BLUE HYBRID In-person at school	23 GROUP GOLD HYBRID In-person at school	24 GROUP BLUE HYBRID In-person at school	25 GROUP GOLD HYBRID In-person at school	26
27	28 ALL STUDENTS (remote and hybrid) Remotely at home	29 GROUP BLUE HYBRID In-person at school	30 GROUP GOLD HYBRID In-person at school	This calendar is subject to change due to COVID-19		

Welcome to the 2020-2021 school year! As we plan for a beginning like one we have never seen in the past, our focus will still be to ensure that:

Every student finds a way to feel **connected**, every student is being **challenged** by new learnings and experiences, and every student, every day knows they have a **champion** they can turn to.

Normal is such a simple word and it is our goal to not only find our new normal, but to use this time as a learning experience to positively impact the learning environment at the AACCS secondary school. While the school year may not look as it always has, our learning will not only continue, it will thrive.

Our faculty and staff look forward to welcoming all of our returning and new students to our community! Thank you for your commitment to keeping our school community safe by following our physical distance guidelines, wearing your mask and washing your hands.

Thank you for your support and flexibility during these challenging times. Please know we are committed to supporting you however we can. More information about the 2020-2021 school year will be posted on our website and social media. All updates will be posted here: <https://www.aacsapps.com/> and the following pages share more specific information.

As we work together to promote your child's success we ask that you support their learning by ensuring that your student(s):

- Attend scheduled classes and meetings with teachers (both hybrid and remote learning)
- Arrive on time in-person or remotely, ready for the day (with their mask if attending in-person) and their charged school provided Chromebook
- Complete and turn in all assignments on time
- Consistently communicate with their teachers
- Communicate with you if they need additional support in any area or subject
- Know you expect them to succeed in school

We ask that you check the parent portal to follow your student's progress. We thank you for all you have done for yourselves and your families, and hope there is some connection or inspiration that has carried you through this difficult time. Please feel free to reach out if you have any questions.

Sincerely,

Melissa B. Rivers, Ph.D.

Secondary Principal

Alfred-Almond Central School District

Important Secondary Information

What is new or on the horizon for the AACCS Junior and Senior High School learning community? To ensure we are following COVID-19 guidelines, we are starting the year with a new bell schedule format to maximize the number of times classes meet. When we are able to return at full capacity, we will go back to our typical schedule. Your student's class schedule will be available by September 2nd. There is **NO** Homeroom, students will report to their first class at 8:15 am. Tuesday through Thursday on their designated day (Blue/Gold). Students are expected to start their day in their first period class whether in-person or remote (via Zoom).

Weekly Schedule

<u>Monday</u> Groups Blue and Gold Remote Remote Lessons Student Support	<u>Tuesday</u> Group Blue In school Group Gold Remote	<u>Wednesday</u> Group Gold In school Group Blue Remote	<u>Thursday</u> Group Blue In school Group Gold Remote	<u>Friday</u> Group Gold In school Group Blue Remote
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Mondays are days students will be able to meet with their teachers during office hours and will work on their assignments and prepare for the coming week's activities. Until we resume 100% in-person schooling, Activity Mod will take place on Mondays. The Monday office hours are as follows:

Subject or Teacher	Time	Subject or Teacher	Time	Subject or Teacher	Time	Subject or Teacher	Time
ELA	8:15-9:15	Levey	9:45-10:45	Lunch	11:15-12:15	Art/Music	12:45-1:45
Kuhn	8:45-9:45	Science	10:15-11:15	Social Studies	11:45-12:45	Language	1:15-2:15
Math	9:15-10:15	Valentine	10:45-11:45	PE/Health	12:15-1:15	Activity Mod	2:15-3:14 (two half hour blocks)

Tuesday through Friday schedules:

Block 1	8:15-8:55	Block 7	12:12-12:37
Block 2	8:57-9:37	Block 8	12:39-1:04
Block 3	9:39-10:19	Block 9	1:06-1:46
Block 4	10:21-11:01	Block 10	1:48-2:28
Block 5	11:03-11:43	Block 11	2:30-3:14
Block 6	11:45-12:10		

Arriving at school

The school year will undoubtedly look, feel, and operate differently this year as we keep the safety and health of our students, faculty, and staff a priority. Here are some things you should be prepared for at the start of the school year:

- Students and staff will be screened for COVID symptoms upon arrival. All students, faculty, and staff will have their temperature taken upon arrival. Any student or adult with a temperature greater than 100.0 degrees F or presenting COVID symptoms will be isolated and sent home.
- Students and adults must socially distance as much as possible.
- Students and adults must wear a mask at all times (except during mask breaks, eating and drinking).
- Students will go straight to their classrooms.
- Any student that does not have proper PPE (including masks) will be provided with one.

Drop-off

Student drop-off will begin at **7:50 am at the front bus loop**. ***Please do not drop your child off early, they will not be allowed in the building! All drop-off students will enter **via the bus loop** at the front of the building. Here students will be screened/temperature checked. Students who arrive later than 8:15 am will enter the building through the main secondary school main entrance.

Pick-up

Here are a few things to remember when a change is needed to your student's regular dismissal plan:

- Call or send in a written note no later than 10 am that day to notify us of any changes. You can also email at lgraziano@aacssapps.com.
- Please know we have to communicate the change to the student, bus garage, and bus driver, so we need to be notified as soon as possible.

Please stay in your vehicle to pick up your student(s) at **3:14 pm at the front bus loop**. This will help with the flow of traffic and help us maintain physical distance. Please wear a mask when picking up or dropping off your child.

Transportation

If you have any transportation questions or concerns please call Bryan Burdick at (607) 276-6565.

School Supplies

The school supply list was mailed home and can also be found on the secondary school website and social media.

Open House/Meet the Teacher

For the 20-21 school year, due to COVID-19, Open House/Meet the Teacher Night has been canceled.

Secondary School Hybrid-Model Two-Day Rotation

This model provides face to face instruction two days per week. Students will remain with the same cohort as much as possible throughout the day. These cohort groups will learn, recreate, transition, and eat together.

Days learning occurs “in-person” at school (Hybrid) or virtually(100%)

Tuesday and Thursday: Group Blue

Wednesday and Friday: Group Gold

Receiving in-person instruction in all academic areas.

Days learning occurs remotely at home

Monday: Groups Blue and Gold

Tuesday and Thursday: Group Gold

Wednesday and Friday: Group Blue

Students will complete assignments given by teachers during “In School” days and/or posted in Google Classroom.

In the remote learning model, learning can occur both asynchronously and synchronously. Asynchronous learning is when instruction and learning do not happen at the same time for all learners. The primary expectation is for students to join their classmates on days assigned, we do understand that every family situation is different. Regardless of the setting, teachers will be expected to provide learning resources and tasks in Google Classroom. Synchronous learning is an approach where teachers and students are engaged in learning at the same time. The teacher provides learning resources and tasks through video-conferencing enabled by Zoom and Google Classroom during a specific time. **Please remember, students are expected to login daily and complete their work just as if they were in school.**

Letter to Parents for School Meal Programs

Dear Parent/Guardian:

Children need healthy meals to learn. **Alfred Almond CSD** offers healthy meals every school day. Breakfast costs **\$1.30**; lunch costs **\$2.10** **grades K-6; \$2.30 grades 7-12**. Your children may qualify for free meals or for reduced price meals. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Michelle Miller, Food Service Office, 6795 Route 21, Almond, NY 14804.**
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorically Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail **Matt McAneney at 607-276-6555** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children may be approved as reduced price eligible if your household income is within the reduced-price limits on the Federal Eligibility Income Chart, shown on this letter. Beginning July 1, 2019, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **607-276-6550** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Tracie Bliven, Superintendent of Schools, Alfred Almond CSD, 6795 Route 21, Almond, NY 14804.**
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2020-2021 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 23,606	\$ 1,968	\$ 984	\$ 908	\$ 454
2	\$ 31,894	\$ 2,658	\$ 1,329	\$ 1,227	\$ 614
3	\$ 40,182	\$ 3,349	\$ 1,675	\$ 1,546	\$ 773
4	\$ 48,470	\$ 4,040	\$ 2,020	\$ 1,865	\$ 933
5	\$ 56,758	\$ 4,730	\$ 2,365	\$ 2,183	\$ 1,092
6	\$ 65,046	\$ 5,421	\$ 2,711	\$ 2,502	\$ 1,251
7	\$ 73,334	\$ 6,112	\$ 3,056	\$ 2,821	\$ 1,411
8	\$ 81,622	\$ 6,802	\$ 3,401	\$ 3,140	\$ 1,570
*Each Add'l person add	\$ 8,288	\$ 691	\$ 346	\$ 319	\$ 160

How to Apply: To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number or check the box if the adult does not have a social security number. **An application for free and reduced price benefits cannot be approved unless complete eligibility information is submitted, as indicated on the application and in the instructions.** Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year and up to 30 operating days into the new school year (or until a new eligibility determination is made, whichever comes first). You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Reduced Price Eligible Students: Beginning July 1, 2020, students in New York State that are approved for reduced price meals will receive breakfast and lunch meals at no charge.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities of such individual, a record of such an impairment or being regarded as having such an impairment. Major life activities include but are not limited to: functions such as caring for one's self, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working. You must request meal modifications from the school and provide the school with medical statement from a State licensed healthcare professional. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical statement must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special

Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Tracie Bliven, Superintendent
607-276-6555

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

SNAP/TANF/FDPIR case number: This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

Foster Child: A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household. Separate economic units in the same residence are characterized by prorating expenses and by economic independence from one another.

Current Gross Income: Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income – gross sales minus expenses only – not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

Name: Michelle Miller, Food Service Management
Telephone Number: 607-276-6550

Date Withdrew _____

F ____ R ____ D ____

Alfred Almond CSD 2020-2021 Application for Free and Reduced Price School Meals

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call **607-276-6550**, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to:

Michelle Miller, Alfred Almond CSD Food Service Office
6795 Route 21
Almond, NY 14804

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	☐
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	☐
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	☐
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	☐
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	☐

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX- ____ - ____

I do not have a SS# ☐

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or LatinoRace: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White**DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY**

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster☐ Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____

Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to the person listed on the front of this application.

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDIPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDIPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDIPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDIPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDIPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

From Your School Counselors' Office.....Grades 7-12

Schedules will be handed out the first day of school. They may be available on the portal the last week of August. If your schedule does not appear to be correct, see your counselors or the secretary immediately to make an appointment. Any schedule changes must be approved by the counselor.

The Blue list/Warning list/Ineligibility list is a list produced each week and given out to teachers and counselors each Friday afternoon. On this list is any student who has a failing average for the week. (Teachers submit their lists to the main office by noon on Thursdays). Parents may call and inquire about their child's status on the most recently published list at any time during the week. (SCO @ 276-6562 or Main Office @ 276-6555)

There is a computer program called Guidance Direct available in the SCO. This program is helpful in identifying and giving in-depth information on colleges and careers. Your counselor will assist you in registering for Guidance Direct (www.guidancedirect.com)

Progress reports...parents that want progress reports on their child are now encouraged to sign up for the Parent Portal. The signup process is available on the school's website. From here you will be able to access your child's schedule, report cards, and attendance. Student portals are also available.

Senior Information

Each senior will have their own mailbox in the SCO. Please check your mailbox each week so we can keep you informed of all senior activities! To improve communication throughout the school year, we are asking that you provide your email address to the SCO if you have not already done so. Read your senior bulletin from your counselor.

The college application process starts now. File applications with colleges and ask necessary people for recommendations (counselors, employers, community members, and clergy). Check college application deadlines, especially if applying for early decision. Applications for New York State schools (SUNY) <http://www.suny.edu/applysuny/> and other Common applications/private colleges <https://www.commonapp.org> will be available online.

When applying to SUNY online, please print out the transcript request form and give it to Mrs. Mulligan. This can be done online with the Common application. Please use mmcaneney@aacsapps.com when completing this section on the Common application.

Senior interviews will be scheduled in September to go over high school graduation requirements and post high school plans.

Seniors who did not take (or wish to retake) the ACT or SAT (college entrance exams) should register immediately. You may register online for the SAT at www.collegeboard.com. The registration deadline for the 10/10/20 SAT is 9/18/20. You may register online for the ACT at www.actstudent.org once the schedule is posted. Check to see if your college requires SAT II subject tests.

Financial aid information will be available at college fairs. Financial aid forms should be filed online at www.fasfa.ed.gov and sent as soon after October 1, 2020 as possible.

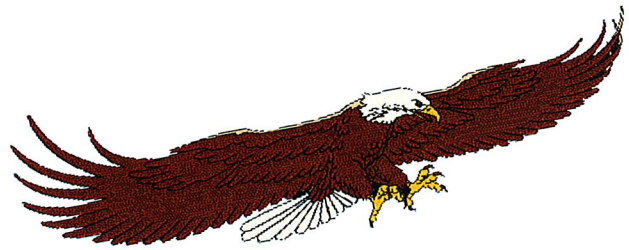
Students intending to work after graduating should be making a resume. There are computer programs available to help you with this process.

Junior Information

Preliminary Scholastic Assessment Tests/National Merit Scholarship Qualifying Tests (PSAT/NMSQT) will be on Wednesday, October 14th during school. Juniors who plan to attend college may take this exam to find out how they rank among juniors across the country on verbal and math reasoning abilities. This test is excellent preparation for juniors who will be taking the SAT in the spring and high scores may result in scholarship eligibility as a National Merit Scholar.

Take the ACT and/or SAT if you have not and you are planning on going to college. Practice and get test taking tips using the computer programs in the SCO if you wish.

Alfred-Almond 2020-2021 Calendar



September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2020-2021 Calendar	
9/2 & 9/3/2020	Supt's Conference Days
9/7/2020	Labor Day
9/8/2020	School Starts
10/12/2020	Columbus Day
11/11/2020	Veteran's Day
11/25 ~ 11/27/20	Thanksgiving Recess
12/23/20 ~ 1/1/21	Holiday Recess
1/18/2021	Martin Luther King Day
2/1/2021	Conference Day
2/15 ~ 2/19/2021	Winter Recess
3/15/2021	Conference Day
4/2 ~ 4/9/21	Spring Recess
5/31/2021	Memorial Day
6/26/2021	Graduation Day

*October 16 will be the emergency early release day. Students will be dismissed 15 minutes early.

Days School is in Session				
Sept	17	+2	Feb	14 +1
Oct	21		Mar	22 +1
Nov	17		Apr	16
Dec	16		May	20
Jan	19		June	19
Total:	90	+2	Total:	91 +2
Total Number of Days: 181 + 4 = 185				

Legend	
Conference	
No School	
NYS Regents	<u>bold date underlined</u>

REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM
TO BE COMPLETED BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR
IF AN AREA IS NOT ASSESSED INDICATE NOT DONE

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

STUDENT INFORMATION

Name	Sex: ☐ M ☐ F	DOB:
School:	Grade:	Exam Date:

HEALTH HISTORY

Allergies ☐ No ☐ Yes, indicate type	Type: ☐ Medication/Treatment Order Attached ☐ Anaphylaxis Care Plan Attached
Asthma ☐ No ☐ Yes, indicate type	☐ Intermittent ☐ Persistent ☐ Other : ☐ Medication/Treatment Order Attached ☐ Asthma Care Plan Attached
Seizures ☐ No ☐ Yes, indicate type	Type: Date of last seizure: ☐ Medication/Treatment Order Attached ☐ Seizure Care Plan Attached
Diabetes ☐ No ☐ Yes, indicate type	Type: ☐ 1 ☐ 2 ☐ Medication/Treatment Order Attached ☐ Diabetes Medical Mgmt. Plan Attached

Risk Factors for Diabetes or Pre-Diabetes: Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.

BMI _____ kg/m2

Percentile (Weight Status Category): ☐ <5th ☐ 5th-49th ☐ 50th-84th ☐ 85th-94th ☐ 95th-98th ☐ 99th and >

Hyperlipidemia: ☐ No ☐ Yes ☐ Not Done **Hypertension:** ☐ No ☐ Yes ☐ Not Done

PHYSICAL EXAMINATION/ASSESSMENT

Height:	Weight:	BP:	Pulse:	Respirations:
Laboratory Testing	Positive	Negative	Date	List Other Pertinent Medical Concerns (e.g. concussion, mental health, one functioning organ)
TB- PRN	☐	☐		
Sickle Cell Screen-PRN	☐	☐		
Lead Level Required Grades Pre- K & K		Date		
☐ Test Done ☐ Lead Elevated ≥ 5 $\mu\text{g/dL}$				
☐ System Review and Abnormal Findings Listed Below				
☐ HEENT	☐ Lymph nodes	☐ Abdomen	☐ Extremities	☐ Speech
☐ Dental	☐ Cardiovascular	☐ Back/Spine	☐ Skin	☐ Social Emotional
☐ Neck	☐ Lungs	☐ Genitourinary	☐ Neurological	☐ Musculoskeletal
☐ Assessment/Abnormalities Noted/Recommendations:			Diagnoses/Problems (list) ICD-10 Code*	
☐ Additional Information Attached			*Required only for students with an IEP receiving Medicaid	

Name:				DOB:	
SCREENINGS					
Vision (w/correction if prescribed)	Right	Left	Referral	Not Done	
Distance Acuity	20/	20/	☐ Yes ☐ No	☐	
Near Vision Acuity	20/	20/		☐	
Color Perception Screening ☐ Pass ☐ Fail				☐	
Notes					
Hearing Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.				Not Done	
Pure Tone Screening	Right ☐ Pass ☐ Fail	Left ☐ Pass ☐ Fail	Referral ☐ Yes ☐ No	☐	
Notes					
Scoliosis Screen Boys in grade 9, and Girls in grades 5 & 7		Negative	Positive	Referral	Not Done
		☐	☐	☐ Yes ☐ No	☐
RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK					
☐ Student may participate in all activities without restrictions. ☐ Student is restricted from participation in: ☐ Contact Sports: Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling. ☐ Limited Contact Sports: Baseball, Fencing, Softball, and Volleyball. ☐ Non-Contact Sports: Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track & Field. ☐ Other Restrictions:					
Developmental Stage for Athletic Placement Process ONLY required for students in Grades 7 & 8 who wish to play at the high school interscholastic sports level OR Grades 9-12 who wish to play at the modified interscholastic sports level. Tanner Stage: ☐ I ☐ II ☐ III ☐ IV ☐ V Age of First Menses (if applicable) : _____					
☐ Other Accommodations*: (e.g. Brace, orthotics, insulin pump, prosthetic, sports goggle, etc.) Use additional space below to explain. *Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.					
MEDICATIONS					
☐ Order Form for Medication(s) Needed at School Attached					
IMMUNIZATIONS					
☐ Record Attached ☐ Reported in NYSIS					
HEALTH CARE PROVIDER					
Medical Provider Signature:					
Provider Name: <i>(please print)</i>					
Provider Address:					
Phone:			Fax:		
Please Return This Form To Your Child's School When Completed.					

Alfred-Almond Central School
August, 2020

Dear Parent, Guardian & School Staff,

New York State Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

The Alfred-Almond Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- * a school remains unoccupied for a continuous 72-hrs. following an application;
- * anti-microbial products
- * nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- * nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- * silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- * boric acid and disodium octaborate tetrahydrate;
- * the application of EPA designated biopesticides;
- * the application of EPA designated exempt materials under 40CFR152.25;
- * the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to the pesticide representative, Gene Snyder, Superintendent of Building Grounds, Alfred-Almond Central School, 6795 Rt. 21, Almond, NY 14804.

Alfred-Almond Central School Request for Pesticide Application Notification (Please Print)	
Name:	_____
Address:	_____ _____
Phone: (Day)	_____ (Evening) _____ E-Mail _____

Please feel free to contact the Alfred-Almond Central School District pesticide representative at 607/276-6566 or the address above for further information on these requirements.

Weight Status Category Reporting

As part of a required school health examination, a student's weight and height are measured. These numbers are used to find the student's body mass index or 'BMI'. The BMI helps the doctor or nurse know if the student's weight is in a healthy range or is too high or too low. Recent changes to the New York State Education Law require that BMI and weight status group be included as part of the student's school health examination. The purpose of this survey is to help health officials to make decisions that will support a healthier future for our children.

Each year a sample of school districts is selected to take part in the survey by the New York State Department of Health. Our school was selected for the 2020-2021 school year and we will be reporting to New York State Department of Health about our student's weight status groups. Only summary information will be sent. No names and no information about individual students will be sent. You may choose to have your child's information excluded from this survey report.

If you do not wish to have your child's weight status group information included as part of the Health Department's survey this year, please print and sign your name below and return this form to:

Tracie Bliven, Superintendent

Alfred-Almond Central School

6795 Route 21

Almond, NY 14804

Please do not include my child's weight status information in the 2020-2021 School Survey.

Print Child's Name

Date

Print Parent's Name

Parent's Signature

