

REQUEST FOR PROPOSAL

The Alfred-Almond Central School District is seeking proposals for School Physician. Attached is a job description, which includes sample performance responsibilities and minimum qualifications. The term of the service will be three years, beginning July 1, 2024, through June 30, 2027. This will be an annual appointment, and the Superintendent of Schools will recommend the terms and conditions of that appointment for Board of Education approval at the Annual Reorganization Meeting each July.

PROPOSAL INTENTIONS PAGE
(Please attach resume)

Name: _____

Address: _____

Phone Number: _____

Pediatric Care Experience: _____

Comments: _____

Proposed Charge for Service:

Year 1:

Year 2:

Year 3:

JOB DESCRIPTION
RESPONSIBILITIES OF DIRECTOR OF SCHOOL HEALTH SERVICES

To provide a School Health Services Program which includes but is not limited to:

I. STUDENT PHYSICALS AND GENERAL CARE:

- To provide annual physical examinations for students in grades Pre-K, Kindergarten, first, third, fifth, seventh, ninth, and eleventh and to ensure examinations provided by the student's private physician are adequate.
- To provide physical examinations for student working permits as needed.
- To conduct examinations due to referrals by teachers or other staff members.
- To act as the liaison between the District and the student's personal physician(s).
- To recommend the exclusion or readmission of pupils in connection with any infections or contagious diseases.
- To assist the administration in determining the appropriateness of special accommodations for children with bona fide medical needs, such as one-on-one monitors, door-to-door transportation, home instruction, chronic school absenteeism, school refusal, or behavioral and mental health concerns that pose a threat to a student or school community, etc.
- To Inform parents/guardians, students, and teachers of a student's health condition subject to federal and state confidentiality laws.
- To guide parents, students, and teachers in procedures for preventing and correcting defects and diseases.
- Instruct school personnel on procedures to follow in case of accident or illness.
- Conduct vision, hearing, and scoliosis screenings in the required grade levels.
- Provide nonpatient-specific orders to district-employed RNs to permit:
 - Administration of immunizations.
 - Emergency treatment of anaphylaxis.
 - Urgent or emergency treatment of opioid-related overdose or suspected opioid-related overdose.

II. ATHLETIC PROGRAM:

- To examine participants in competitive sports per State Education regulations.
- To examine athletes after injury and/or severe illness to determine fitness for further competition.
- To serve as a team physician in developing return-to-play protocols, athletic trainer oversight, and emergency sideline management.
- To oversee the district's concussion management program.
- To develop standards for participation in physical education and interscholastic sports for athletes with special health care needs or disabling conditions. Before participation in strenuous physical activities (athletics), periodically throughout the season as necessary, and to prohibit students from participating in such activity without approval from the Medical Director.

III. SPECIAL EDUCATION

- To conduct examinations as required for Committee on Special Education (CSE) student referrals/reviews.

- To participate as an active member of the CSE per Part 200 Regulations of the Commissioner.
- To be available as a consultant to CSE and liaison between the District and the student's personal physician(s).
- To attend those CSE meetings as required by State Regulations and requested by the District.

IV. **PREVENTATIVE GUIDANCE**

- Survey and make necessary recommendations concerning the health and safety aspects of school facilities and the provision of health information.
- To provide in-service training in first aid, hygiene, and food handling at the request of the District.
- To provide consultative services in matters of health education, public health law and related medical problems, and emergency treatment procedures.

V. **HEALTH SERVICES PERSONNEL**

- To be accessible by nursing staff during school hours for medical supervision and oversight.
- To assist the administration in assessing nursing skills on an annual basis.
- To provide nursing staff with a Health Practice and Procedures Manual, with standing orders updated and signed annually.

VI. **PUBLIC HEALTH**

- To provide timely oversight of issues of public health concern.
- To be part of a crisis management team, such as pandemic planning, emergency sheltering, or evacuation of students with special health care needs.
- To assist the administration with nursing staff development programs, parent education meetings, and policy development on matters about health and safety.
- To advise the district on the validity of requests for medical vaccination exemptions.
- Function as the emergency health care provider with knowledge and experience in delivering emergency cardiac care for the school district's public access defibrillator under Public Health Law §3000-B as required for having automated external defibrillator(s) (AED) on site.
- Following absence due to an unknown illness, the medical director may examine a student who does not have clearance from a local public health officer, duly licensed physician, physician assistant (PA), or nurse practitioner (NP) and
- At the discretion of the medical director, such evaluation of teachers and any other school employees, school buildings and premises, etc., is done to protect the health and safety of students and staff.
- Provide or delegate training to unlicensed school staff who administer epinephrine auto-injectors or glucagon to students with patient-specific orders for such emergency medications. [Ed Law Article 19 §921]
- Provide input in identifying, evaluating, and selecting practical engineering and work practice controls outlined in the Bloodborne Pathogen Exposure Control Plan.